Charters Towers State High School – P & C Assn. Meeting

Date/Time: Tuesday 11th November, 2014
Location: Staff Lounge
Attendees: Maya Wood, Kym Gough, Moya Mohr, Tania Husband, Natasha Stanton, Pamela Coffison, Robyn Price, Helen Milton, Justin Watt, Andrea Singleton, Derek Copeland, Julie Fielder, Emili Skowronski
Apologies: Alison Cowan, Jaime Richards
Secretariat: Moya Mohr

OPENED: 6.33pm

Item 1: Minutes of Previous Meeting

Moved Natasha Stanton 2nd Robyn Price that the minutes of the previous meeting be accepted.

BUSINESS ARISING FROM PREVIOUS MEETING:
Resumes closed today for Tuckshop convenor position and interviews will be conducted earlier next week

Item 2: CORRESPONDENCE IN:
CBA –term deposit, bank statements
Jayleen Masso state sport P7 C financial support letter – approved
NQN invoice-advertising for position vacant.

OUTWARD CORRESPONDENCE:
Cheques of $50.00 for Nash Lowis and Norman Butler
Work cover payment-chq
CMS membership-chq
BAS-chq

Item 3: TREASURER’S REPORT:
Balance of Accounts: also see attached report

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<th>Account</th>
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<tr>
<td>General</td>
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<tr>
<td>Tuckshop</td>
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<td>Building</td>
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<tr>
<td>Term Deposit</td>
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Past Students Acc- all signatories need to fill out a new form for changes to be made. Moya Mohr to follow up with bank and organise with Peter Crow, Deb Brownson and Maya Wood the next step involved to receive all mail relating to this account
Moved Tania Husband 2nd Pamela Coffison
Item 4: **TUCKSHOP REPORT**
- Uniox oven need to organise and email warranty for the oven
- Moya and Justin to be notified on how applications are going for Tuckshop convenor position and when availability for new applicant to come in for training with Justin
- QLD government Health department have offered assistance in training relating to Tuckshop and can offer this service in 2015
- Tuckshop numbers are down slightly for beginning of Term 4 but still trading well

Item 5: **PRINCIPAL’S REPORT:**
- The boys who went to State level sports done well with Norman Butler placing 15th overall and Nash Lewis 5th overall
- Junior secondary for 2015- 6 teachers have been appointed- 1 position resigned and had been reappointed
- Deputy Principal positions for Jnr Secondary are open and will be closing on the 24/11/2014
- Vinyl for the tuckshop has been chosen and will be laid over the 6 week break
- Quadrennial hasn’t been completed and an extension has been given until the 01/12/2014- Need a parent for interviewing with panel, Natasha Stanton and Andrea Singleton have been nominated and will be notified closer to the time
- Student exclusions-1 student has been expelled and 4 students on 20 day suspensions for Violent behaviour.
- Desk top quotes were received 1-approx $12000.00 2nd approx. $15000.00 went with the lower quote and is a local business, also metal framework around walls need new laminate quoted $5500 so a Total of $18000.00 will cover all new bechtops/desks to be done

Item 6: **GENERAL BUSINESS:**
- Helen Milton advised error in previous minutes (Oct 2014) the chaplaincy was under State now NOT federal to be amended.
- Drinks for Valedictory to be purchased Wednesday and put into mobile cold room and volunteers to meet at 3pm on the Thursday to stack into esky’s- Kym Gough and Julie fielder will do this. Helpers on the night for selling of drinks are Maya Wood, Robyn Price and Andrea Singleton. Would appreciate cups be available and drinks will sell for $2.50ea, Justin Watt to organise ordering of water through the tuckshop
- Sex Education- will now be part of the C to C(curriculum to classroom) from 2015. Units will relate to each year level accordingly. A letter to parents will be more informative and precise on will will be taught in the classroom
Cost of cold room was bought up and RHSS has previously not been charged and were told this year a donation was to be made. Moya will follow up with staff that ALL state schools are not to be charged for hire of the mobile cold room.

- Need an invoice for CT touch association for the $50.00 to be reimbursed for the charge from Sports Day, Tania to follow up.

- 2015 Formal Meeting between all schools, CTSHS will host in 2015 and Moya has suggested all outstanding fees for textbook scheme need to be paid so students can attend, and do we need to include Year 11 in this event. Moya will raise this at the next combined schools meeting for the formal.

- Extra school photos-band, sports were $18 ea and parents raised the issue could we source a local photographer for 2015 with less cost to the parents for purchasing these. P&C will look into this for 2015 and get quotes from local photographers for cost and dates.

Item 7: AGENDA FOR NEXT MEETING:

- Success of leadership camps
- Position filled for Tuckshop Convenor

Meeting Closed: 8.06pm

NEXT MEETING:
Tuesday 9th December 2014 (Final meeting for 2014)